

MARGARET DONNELLAN TODD  
COUNTY LIBRARIAN

September 14, 2004

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**ACCEPTANCE OF CASH DONATION FROM JAMES W. DILLON ESTATE  
FOR WEST HOLLYWOOD LIBRARY  
(THIRD DISTRICT) (3 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Accept a cash donation in the amount of \$10,000 from the estate of James W. Dillon for use at the West Hollywood Library for the purchase of books and materials, and to support library programs.
2. Instruct the Executive Officer, Board of Supervisors, to acknowledge the gift from the estate of James W. Dillon and send a letter to the executor of the estate, giving thanks for the gift.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Public Library is requesting Board approval to accept a cash donation in the amount of \$10,000 from the estate of James W. Dillon for use at the West Hollywood Library for the purchase of books and materials, and to support library programs. Approval of this recommendation will provide additional revenue for the West Hollywood Library and improve service to the public.

**Implementation of Strategic Plan Goals**

Approval of the recommended action is consistent with the County's Strategic Plan Goals of Service Excellence and Fiscal Responsibility.

**FISCAL IMPACT/FINANCING**

A donation in the amount of \$10,000 has been placed in the Public Library's donation trust account and is available, pending Board acceptance, for the purchase of books and materials, and to support library programs for the West Hollywood Library. Acceptance of this donation does not require matching funds from the Public Library and does not commit the County to provide ongoing services. The Public Library's operating budget includes an appropriation to cover expenditures from donations.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

County policy requires that donations of \$10,000 and over be submitted to the Board of Supervisors for acceptance. Acceptance of this donation is consistent with Education Code Section 19174 and Government Code Section 25355.

James W. Dillon was a long-time resident of West Hollywood and a customer of the West Hollywood Library. Mr. Dillon's estate donated \$10,000 in cash to the West Hollywood Library with no stipulations or restrictions on the use of the funds.

**IMPACT ON CURRENT SERVICES**

This generous donation from the estate of Mr. Dillon will enable the Public Library to purchase additional library materials for the West Hollywood Library and to provide enhanced customer service.

Respectfully submitted,



Margaret Donnellan Todd  
County Librarian

MDT:WR:RJB

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c: Chief Administrative Officer  
Auditor-Controller  
Executive Officer, Board of Supervisors  
Mr. Bruce Vanderhoff, Executor, Estate of James W. Dillon